
International Film Business Academy, Busan Asian Film School

Application Guide for 2020 Admissions

I . OUTLINE OF APPLICATION PROCESS

1. Course Description and Number of Admitted Applicants

Course: Producing

Course length: 6 months, 24 weeks in total from March to October with 2 month summer break

Admitted applicants: 20 (including 2 Busan residents under the Busan quota)

* Detailed course schedule including starting dates will be announced later.

* The number of admitted applicants is subject to change depending on the pool of applicants.

2. Application & Selection Schedule

Classification	Time Period	Note
Open Call for Submissions	August 19 - October 24, 2019	Website
Application Period	September 23 - October 24, 2019	Website
First Screening (documents, portfolio, proposal for a feature-length narrative film)	November 1 - 9, 2019	
Announcement of Shortlisted Candidates	November 22, 2019	Website, Direct Contact
Second Screening (interviews)	December 9 - 13, 2019	Conducted Online
Final Announcement of Admission Decisions	December 18, 2019	Website, Direct Contact

*This schedule may be subject to change.

3. Qualifications

A. Must have U.N.-defined "Asian" nationality or Taiwanese Nationality

- Please refer to the list of nations eligible to apply for the International Film Business Academy 2020. <Appendix 1>

B. There are no restrictions based on academic qualifications or age. Korean men must show proof of completion or exemption of mandatory military service.

C. Must be competent in English (all coursework will be conducted in English)

4. Benefits Provided to Admitted 2020 Fellows

- A. Tuition fees will be covered by a full scholarship
- B. Round-trip airfare provided to non-Korean fellows (details to be given later)
- C. Dormitory room will be provided during spring and fall semesters

II. APPLICATION INFORMATION

1. Application Information

A. Application Period

- Applications will be received from 9 AM on September 23, 2019 to 6 PM on October 24, 2019 (Korean time).

B. Details for Submission

- After filling out the online application on the Busan Asian Film School website, scanned copies of the below-mentioned documents (PDF, JPG, etc.) must be sent by email as a compressed zip file. Both the online application and the email package must be submitted by October 24, 2019 (Korean time).

C. Items to Be Submitted

1) Online application

- Busan Asian Film School website:

International Film Business Academy -> Processing the Application

http://afis.ac/afis/ifba/applicationEn.do?_menuNo=81

Application Form
* All forms must be completed in English.
1. Application form
2. Personal statement (500 words or less)
3. Statement of purpose (500 words or less)
4. Summary of work experience (500 words or less)
* Please focus on experience related to film production or the film business.
5. Portfolio introduction (500 words or less)
* Portfolio: Up to 2 works that can show the applicant's potential as a film producer. Short or feature films, videos, novels, photographs, academic theses, etc are all acceptable.
* If submitting a video file, please submit works which contain the applicant's name in the end

- credits, whether it be in film, TV, web content or exhibited work. For video portfolios, provide online links to Youtube, Vimeo, etc. (if applicable)
6. Self-introduction video (2 minutes or less)
 - * Provide online links to Youtube, Vimeo, etc.
 7. Project proposal for a feature-length narrative film
 - Logline (50 words or less)
 - Development idea (background, concept, intent, etc.) (300 words or less)
 - Synopsis (400 words or less)
 - Financing plan (250 words or less)

* Online application forms will only be accessible during the application period (September 23 - October 24, 2019).

2) Email package

- Email address: contact@afis.ac
- Compress all documents into a zip file and name it 'Name_Nationality'
ex) Kimafis_Korea.zip

Required Documents	
* If documents are written in languages other than English or Korean, they must be translated to English or Korean before submission.	
Documents to be submitted	Additional documents for Korean Applicants
1. Photocopy of the applicant's passport 2. Applicant's completed academic degree, certificate of expected graduation in 2020, or proof of enrollment 3. Applicant's curriculum vitae (in any format) 4. Recommendation letter (form attached) from a person directly related to or working in the film industry (this may include members of AFCNet) 5. Portfolio (2 works or less) * Those who did not supply video links (Youtube, Vimeo, etc.) in the online application may submit portfolio works here.	1. Abstract of Resident Registration (* 주민등록초본) * Korean males must submit a copy confirming the completion or exemption of military service. * Any changes of residency must be indicated * Copies must be dated within 3 months of application period.

* Applicants who are shortlisted after the first round of screening must submit paper copies of the following documents: completed academic degree, certificates of career, personal medical assessment (form provided), and a certificate of health issued by a doctor. Documents should be received by post before the interviews in the second round of

screening in December. Documents written in languages other than English or Korean must be translated into English or Korean and notarized upon submission. Detailed instructions will be provided to shortlisted applicants after the first round of screening.

D. Where to Submit

- 1) Online application: Busan Asian Film School website
International Film Business Academy -> Processing the Application
http://afis.ac/afis/ifba/applicationEn.do?_menuNo=81
- 2) Email: contact@afis.ac (Tel. +82-51-750-3204)

2. Cautionary Remarks

- Applicants should be sure to read all instructions thoroughly and submit the completed online application and email package before the deadline. The applicant will be responsible for any misunderstanding or mistakes in the application process.
- Any statements or documents which are found to have been forged, altered or knowingly falsified will result in the cancellation of admission to the program. Any resulting financial burden must be paid in full by the applicant.
- After receiving applications, no forms or submissions will be returned to the applicant.
- No scores will be revealed during the application process.
- Any further issues not covered on this form will be determined by the school.

III. ADMISSIONS PROCESS AND ANNOUNCEMENT OF SELECTIONS

1. Outline

- A. Applicants who receive the highest scores based on the overall application will be selected.
- B. Scores received during the first round of screening will not affect the scores of the second round.
- C. Busan Asian Film School will not select applicants whose total score fails to meet internal standards, regardless of entrance quotas.

2. Distribution of Points

First Screening	Application evaluation	50 points
	Portfolio evaluation	30 points
	Evaluation for the project proposal	20 points
Second Screening	Interview	100 points

IV. ADDITIONAL INFORMATION

1. Start of program

March 2020 (details will be announced at a later date)

2. Enrollment

A. Enrollment period: January 2 - 16, 2020

B. Tuition: All admitted applicants will have tuition fees exempted (details will be announced at a later date)

C. Announcements: The announcement of shortlisted candidates and final admission decisions will be made available on www.afis.ac, and by direct contact.

* Selected applicants who do not enroll within the time frame will be seen as forfeiting their admissions.

3. RELATED INFORMATION

Please forward any queries regarding curriculum, admissions, housing, etc. to contact@afis.ac.

<Appendix>

1. List of nations eligible to apply for the International Film Business Academy 2020
2. Form for Recommendation Letter (required)